

## Overview

**FEDERAL UNIVERSITY OF TECHNOLOGY, P.M.B. 1526, OWERRI**

**INVITATION TO TENDER FOR YEAR 2020 FEDERAL GOVERNMENT CAPITAL PROJECTS FEDERAL UNIVERSITY OF TECHNOLOGY, P.M.B. 1526, OWERRI**

### **(1.0) INTRODUCTION:**

The Federal University of Technology, Owerri in compliance with the requirements of the Public Procurement Act (PPA) 2007 invites interested, qualified and competent Contractors/Suppliers with proven experience and good track record of performance to submit bids for the year 2021 Federal Government Capital Projects as listed below:

### **(2.0) SCOPE OF SERVICE**

<b>LOT</b>	<b>DESCRIPTION OF PROJECT</b>
1	Construction of University Store
2	Renovation and Furnishing of Senate Building Annex

### **(3.0) ELIGIBILITY REQUIREMENTS**

To be eligible, potential bidders are required to submit all the under listed verifiable documents and must be arranged in the following order and numbered.

- (a) Evidence of incorporation with the Corporate Affairs Commission (CAC) including form CAC2 and CAC7;
- (b) Evidence of Current Income Tax Clearance Certificate for the past 3 years valid till 31 December, 2020 with minimum average Turnover of N20m for each year;
- (c) Evidence of Compliance with PENCOM requirements (with Certificates) valid till 31 December, 2020;
- (d) Evidence of Compliance with Industrial Training Fund (ITF) requirements (with Certificates) valid till 31 December, 2020;
- (e) Evidence of Compliance with the National Social Insurance Trust Fund (NSTIF) valid till 31st December, 2020;
- (f) Evidence Registration on the Bureau of Public Procurement's National Database of contractors, Consultants and Service Providers by inclusion of Interim Registration Report (IRR) expiring on 31/12/2020 or valid certificate issued by the BPP;
- (g) Current Sworn Affidavit in line with the provision of part iv Section 6 Sub-section 16(f) of the Procurement Act 2007
  - (i) That all the documents for the Technical bid are genuine and correct;
  - (ii) That the Director(s) of the prospective contractual company has/have never been convicted by any court of law;
  - (iii) That neither the company nor any of the company's directors is bankrupt;
  - (iv) That no Officer of the Federal University of Technology, Owerri (FUTO) is a former or present director of the company;
  - (v) That the company is not in receivership;

- (i) Current Company Audited Account for the past 3 years (2017, 2018 & 2019);
- (j) Evidence of financial capacity to execute the project including Reference Letter from a reputable bank including willingness to provide credit facility for the execution of the project when needed;
- (k) Company Profile with Curriculum Vitae of key staff to be deployed to the project, including copies of their academic/Professional qualifications (e.g. COREN, QSRBN, ARCON and CORBON);
- (l) Verifiable documentary evidence of at least three (3) similar jobs successfully executed in the past five (5) years with locations, letters of award, valuation certificates, job completion certificates and photographs of the project;
- (m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided; (all the eligibility requirements are compulsory to each JV partner)
- (n) All documents for submission must be transmitted with Covering/Forwarding letter under the Company/Firms Letter Head bearing amongst Others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (Preferably GSM No), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

#### **(4.0) COLLECTION OF BID DOCUMENTS/TENDER:**

Interested Companies are to collect the Standard Bidding documents (SBD) from the Assistant Chief Procurement Officer, Room 203, First floor, Senate Building, on evidence of payment of a non-refundable fee of N10,000.00 (Ten thousand Naira) per Lot, paid into Federal University of Technology Owerri's Remita account in any commercial bank.

#### **(5.0) SUBMISSION OF TECHNICAL AND FINANCIAL BID DOCUMENTS/OPENING:**

Two (2) hard copies (each) of both Technical and Financial Bid Documents must be in two different sealed envelopes tagged 'Technical Bid' and 'Financial Bid,' respectively and must be placed in a bigger envelope marked on the top left-hand corner, the Project Name and Lot No. and addressed to **The Vice-Chancellor, Federal University of Technology, Owerri, Imo**

**State.** The reverse side of each sealed envelope should have the name and address of the bidder and dropped in a tamper proof box provided at the Office of the Procurement Unit, Room 203, First floor, Senate Building. Please note that the two copies of Technical Bid Documents should be bound with a table of contents in order of listing above not later **than 12:00 noon, 4 November, 2020.**

#### **(6.0) OPENING OF TENDER DOCUMENTS**

Only the Technical Bid documents shall be opened immediately after 12:00 noon of submission in the University Council Chambers Second floor, Senate Building on **the 4 November, 2020**, in the presence of bidders or their representatives, while the Financial Bids will be kept un-opened. Please ensure that you sign the bid submission register provided in the Procurement Unit, Room 203 first floor of the Senate Building FUTO as the University will not be held liable for misplaced or wrongly submitted bids. All bidders are expected to attend. Interested Members of the Public and Private Sector Professionals in the Construction Industries, Non-Governmental Organizations and Journalists are invited to witness the opening.

#### **(7.0) GENERAL INFORMATION**

- (a) Bids must be in English Language and signed by an official authorized by the bidder;
- (b) All costs will be borne by the bidder;
- (c) All pre-qualified bidders will be contacted at a later date for financial bid opening, while bids of unsuccessful bidders will be returned un-opened;
- (d) Any bid submitted after the closing time and date shall be returned un-opened.
- (e) The Federal University of Technology, Owerri is not bound to pre-quality any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with section 28 of the Public Procurement Act 2007;
- (f) Bidders should not bid for more than two lots

**Enquiries:**

**All enquiries should be directed to the Ag. Head, Procurement Unit/Secretary to Tenders Board, Federal University of Technology, Owerri.**

**SIGNED**

**VICE- CHANCELLOR/CHAIRMAN, UNIVERSITY TENDERS BOARD**

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